

March 4, 2025 Reorganization Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on March 4, 2025 in accordance with the Public Meeting Act of 1975, Chapter 231. The Board observed a moment of silence for all those who have given their lives in service of their communities and nation.

Attendance: Commissioners Michael Dugan Sr., Thomas Harrington, Robert Gallagher, and Gary Keyser were present. Commissioner Mary Lou DeSimone was absent.

Deputy Administrator Hark Jr. and members of the public were also present.

Swearing in of Commissioners: Commissioner Keyser administered the oath of office to Commissioner Gallagher for a three-year term while his wife held the Bible.

Commissioner Keyser administered the oath of office to Commissioner Harrington for a three-year term while his grandson held the Bible.

Election of Members to Board Positions: Deputy Administrator Hark Jr. presided over the election of Members to the following Board positions: Chairman, Vice-Chairman, Treasurer, Secretary and Clerk.

Deputy Administrator Hark Jr. entertained a motion by the members of the Board for the position of Chairman. Commissioner Harrington made a motion to nominate Commissioner Keyser for the position of Chairman, seconded by Commissioner Gallagher. There were no other nominations. Deputy Administrator Hark Jr. cast a single vote in the affirmative for Commissioner Keyser for the position of Chairman and congratulated Commissioner Keyser.

Deputy Administrator Hark Jr. entertained a motion by the members of the Board for the position of Vice-Chairman. Commissioner Harrington made a motion to nominate Commissioner DeSimone for the position of Vice-Chairman, seconded by Commissioner Gallagher. There were no other nominations. Deputy Administrator Hark Jr. cast a single vote in the affirmative for Commissioner DeSimone for the position of Vice-Chairman.

Deputy Administrator Hark Jr. entertained a motion by the members of the Board for the position of Treasurer. Commissioner Harrington made a motion to nominate Commissioner Dugan Sr. for the position of Treasurer, seconded by Commissioner Gallagher. There were no other nominations. Deputy Administrator Hark Jr. cast a single vote in the affirmative for Commissioner Dugan Sr. for the position of Treasurer and congratulated Commissioner Dugan Sr.

Deputy Administrator Hark Jr. entertained a motion by the members of the Board for the position of Secretary. Commissioner Dugan Sr. made a motion to nominate Commissioner Gallagher for the position of Secretary, seconded by Commissioner Harrington. There were no other nominations. Deputy Administrator Hark Jr. cast a single vote in the affirmative for Commissioner Gallagher for the position of Secretary and congratulated Commissioner Gallagher.

Deputy Administrator Hark Jr. entertained a motion by the members of the Board for the position of Clerk. Commissioner Gallagher made a motion to nominate Commissioner Harrington for the position of Clerk, seconded by Commissioner Dugan Sr. There were no other nominations. Deputy Administrator Hark Jr. cast a single vote in the affirmative for Commissioner Harrington for the position of Clerk and congratulated Commissioner Harrington.

RESOLUTIONS:

Commissioner Dugan Sr. asked that the following resolutions be introduced by consent agenda:

Resolution 25-03-04-22 appointing Volunteer Officers.

Resolution 25-03-04-23 designating Official Depositories, Newspapers and Board Officers

Resolution 25-03-04-24 appointing Accountant; Man Lee

Resolution 25-03-04-25 appointing General Counsel; Richard Braslow, Esq.

Resolution 25-03-04-26 appointing Counsel – Labor Matters; Jonathan Cohen, Esq.

Resolution 25-03-04-27 designating Surety Bonding for certain employees

Resolution 25-03-04-28 Approving Payment of Claims

Resolution 25-03-04-29 setting the meeting calendar for 2025 – 2026

Resolution 25-03-04-30 appointing Pre-Hospital Medical Director; Dr. Matthew Letizia, DO

Resolution 25-03-04-31 appointing Auditor; Man Lee

Resolution 25-03-04-32 appointing Medical Provider; Atlantic Corporate Health

Resolution 25-03-04-33 authorizing Liaison to DFS

Resolution 25-03-04-34 appointing Fire Official

Commissioner Dugan Sr. made a motion to introduce the resolutions.

Commissioner Gallagher seconded the motion. All were in favor. Commissioner DeSimone was absent.

Swearing in of Fire Officers: Deputy Chief Costello was absent and will be sworn in at another time.

ADJOURN: A motion was made by Commissioner Dugan Sr., seconded by Commissioner Gallagher, to adjourn the meeting. All were in favor.

Commissioner Desimone was absent. The meeting was adjourned at 7:08 p.m.

Respectfully submitted by

Robert Gallagher, Secretary